

**AFLAC NEW BUSINESS TRANSMITTAL**

- Bank Draft  Payroll  Association  Direct  
 Credit Card  Employee Nonpayroll  Conversion

2. Date: \_\_\_\_\_  
 3. State Business Written In: \_\_\_\_\_  
 4. Multi-State/Multi-Location Account  
 Yes  No  
 If yes, has account been registered with Account Relations Department?  
 Yes  No

1. Associate's Transmittal No. (Two Digits Only)

--	--

**5. ASSOCIATE INFORMATION**

**A.** % Payable to: \_\_\_\_\_ Writing Associate Name \_\_\_\_\_ Writing No.: \_\_\_\_\_ Sit. Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 Associate's Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**B.** % Payable to: \_\_\_\_\_ Writing Agent Name \_\_\_\_\_ Writing No.: \_\_\_\_\_ Sit. Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 Associate's Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**C.** % Payable to: \_\_\_\_\_ Writing Associate Name \_\_\_\_\_ Writing No.: \_\_\_\_\_ Sit. Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 Associate's Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**D.** % Payable to: \_\_\_\_\_ Writing Associate Name \_\_\_\_\_ Writing No.: \_\_\_\_\_ Sit. Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 Associate's Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Split-Business Requirements:** "I, the writing associate A, certify that it is my desire to have all compensation paid as indicated above." The associate who signed the applications must sign this statement. If applications were signed by two different associates, both must sign below.

Signature of Writing Associate A \_\_\_\_\_

**6. IF EMPLOYEE OR ASSOCIATION BUSINESS, COMPLETE THIS SECTION:**

By completing this section, I certify that this account meets the requirements set forth by Aflac and that each applicant is a valid member/employee of the account.

Name and Address of Employer or Association: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If PEO/Leasing or Staffing Company, list contracted Company Name: \_\_\_\_\_  
 \_\_\_\_\_ Approved Aflac ID No.: \_\_\_\_\_

Has SIC/Industry Code been approved by SIC unit at Aflac? If not, seek approval before submitting applications.

7.  New Account  
 Additions to Existing Account No.  
 Is this account sponsored by employer?  
 Yes  No  (PA residents only)
8.  Nonsoliciting Broker  General Agent

Broker/General Agent No.: \_\_\_\_\_  
 Level No.: \_\_\_\_\_

**9. Wingspan<sup>SM</sup> Cafeteria Plan or Cafeteria Information (if applicable):**

- Plan Year: \_\_\_\_\_ Beginning (MM/DD/YY) \_\_\_\_\_ Ending (MM/DD/YY) \_\_\_\_\_
- New Wingspan<sup>SM</sup> Cafeteria Plan Account  
 Addition to existing New Wingspan<sup>SM</sup> Cafeteria Account No.: \_\_\_\_\_  
 Existing Aflac payroll account to be converted to a new New Wingspan<sup>SM</sup> Cafeteria Account  
 Other cafeteria plan \_\_\_\_\_

**FOR WWHQ USE ONLY:**

Summary Number: \_\_\_\_\_  
 Specialist Name: \_\_\_\_\_  
 Date Processed: \_\_\_\_\_  
 Effective Date: \_\_\_\_\_ Specification Code: \_\_\_\_\_

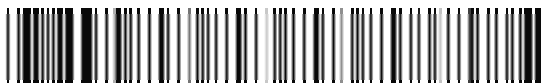
10. NAME OF APPLICANT			11. New/Existing Employee	12. Line of Business	13. Modal Prem. Sold *After-Tax	14. Dept. No.	15. Premium Remitted
Last	First	MI					
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

16. SEND POLICY TO: (01) Applicant  (02) Associate  (03) Account  (04) State Office  Other  (EXPLAIN BELOW)

17. REQUESTED EFFECTIVE DATE: \_\_\_\_\_

**FOR RPS USE ONLY:**

18. SPECIAL INSTRUCTIONS/INFORMATION: \_\_\_\_\_



# PROCEDURES FOR COMPLETING THE AFLAC TRANSMITTAL

## GENERAL INFORMATION

- This form is to be used for all lines of business.
- Please submit Medicare supplement, Long-Term Care, or Life business on separate transmittals from other lines of business. Do not submit new business and conversion applications on the same transmittal.
- If sales are made on more than one account, prepare a separate transmittal form for each account. This applies to Payroll and Nonpayroll account business.
- Attach applications to transmittal form in the same sequence that they are listed on the transmittal.
- To avoid delays in processing, make sure all applications contain complete information (including signatures when applicable) and that the information shown is legible.
- Submit an application requiring skin cancer or other exclusion riders on a separate transmittal.
- Please submit one transmittal copy to worldwide headquarters.

## HOW TO COMPLETE THE NEW BUSINESS TRANSMITTAL

1. Number each transmittal with a two-digit identification number (e.g., 01, 02) in the space provided under Associate's Transmittal No. When worldwide headquarters issues you a commission check for a particular transmittal, the number that you furnish will be printed on the stub. This is for your convenience in reconciling checks with transmittal copies. We suggest that you start numbering your transmittals at the first of the month with the number 01, and number them consecutively throughout the month. Start over with 01 at the first of the next month, etc.
2. Write the date the transmittal is being completed.
3. It is imperative that you indicate the state business is written in. Example: Applicant resides in Alabama, but the application is written in Georgia. This means that the business is produced in the state of Georgia; therefore, Item 3 should show Georgia.
4. Indicate whether the payroll account is a multi-state or multi-location account. If Yes, indicate whether the account has been registered with the Account Relations Department.
5. a. Please complete the writing associate's percent of commission, name, address, phone number, fax number, writing number, and proper situation code.  
b. Complete this section if this is a split commission. The associate(s) who signed the applications must provide his or her legal signature under the split-business requirement.
6. Complete this section if this is employee or association business.
7. Check the appropriate box for a new or existing account and give the account number. (If PA residents, the question concerning employer sponsorship must be answered.)
8. If the account is a broker account, this box must be checked and the nonsoliciting broker or general agent's name, writing number, and level number must be provided.
9. To maintain accurate records, it is important that this section be appropriately completed for all Wingspan<sup>SM</sup> Cafeteria Plan cafeteria accounts. All premium listed will be considered pre-tax unless indicated as after-tax on No. 13. If this is an existing account that is converting to a Wingspan<sup>SM</sup> Cafeteria Plan cafeteria plan, please submit, with the initial business, a copy of the previous month's invoice noting whether the premiums are to be pre-tax or after-tax.
10. Print applicant's last name, first name, and middle initial.
11. If the account is a Wingspan<sup>SM</sup> Cafeteria Plan account, indicate whether the employee is new or existing. This is essential in assigning effective dates.
12. Enter the proper abbreviation in the line of business: Accident=**AD**, Cancer=**CA**, Dental=**DE**, Group Medicare Supplement=**GMS**, Group Short-Term Disability=**GS**, Hospital Indemnity=**HP**, Intensive Care=**IC**, Long-Term Care=**LT**, Payroll LifeAssurance=**LC**, Preferred Life and Voluntary Group Term Life=**AL**, Short-Term Disability=**SD**, Specified Event=**SE**, Term to Age 25, Life Needs, and Conversion Whole Life=**LP**, Vision=**VS**
13. Please enter the premium amount for the mode on the applications. Example: Applicant chooses quarterly, family, payroll coverage—the amount should be listed in this column minus any registration fee. Note: For Wingspan<sup>SM</sup> Cafeteria Plan business, indicate (\*) for after-tax. If an asterisk (\*) is not present or if the modal premium is not listed, the premium will be considered pre-tax.
14. Enter the department number, if applicable.
15. If money is being remitted with the application, enter the dollar amount, including the registration fee (if applicable) in this space. If this is COD payroll business, enter "PR" in this space.
16. Check the appropriate box to indicate where the policy should be mailed. If no box is checked, the policy will be mailed to the applicant.
17. Please indicate the requested effective date required. Otherwise, normal effective date procedures will be followed.
18. This space is provided for the associate's special instructions or comments. When submitting multi-state conversions, use this space to indicate that the statement should receive production credit.

# Aflac®

## Payment Authorization Agreement

### Policyholder/Applicant Information

	Policy Numbers	Premium Amount	Policy Numbers	Premium Amount
Name: _____	_____	_____	_____	_____
Address: _____	_____	_____	_____	_____
City, State, ZIP: _____	_____	_____	_____	_____
Phone: _____	No. of policies: <input style="width: 50px;" type="text"/>		Total: \$ _____	

### Deduction Information

**For newly issued policies only:** For ease of your policy administration, if the policy is issued, we will make the effective date of coverage the same as your selected draft date following the receipt of your application at Aflac Worldwide Headquarters. For Direct Life only, if the policy is issued, we will make the effective date of coverage the same as your selected draft date following the approval by Underwriting of your application.

Applicant's Initials \_\_\_\_\_

When would you like your premiums deducted?

How often?    Monthly    Quarterly    Semiannually    Annually

Please choose a month for the first deduction. \_\_\_\_\_

Please choose any day 1–28 for the first deduction. \_\_\_\_\_

### I choose to pay by electronic draft.

Account Holder's Name: \_\_\_\_\_

Account Holder's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Routing Transit Number:

Account Number:

Checking    Savings

### I choose to pay by credit or debit card (only Visa, MasterCard, and American Express are accepted).

Card Holder's Name: \_\_\_\_\_

Card Holder's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Card Number:

Expiration Date:  /

### Confirmation

I authorize Aflac to initiate debit entries electronically to my account indicated above, and I authorize the depository institution named above to debit same to such account. This authorization remains effective and in full force until Aflac and the depository/institution receives written notification from me of its termination in such time and in such manner to afford Aflac and the depository/institution a reasonable opportunity to act on it.

Account Holder's/Card Holder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If different from Policyholder/Applicant)

Policyholder's/Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_ Writing Number: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required for SNG Only)

**American Family Life Assurance Company of Columbus**  
Worldwide Headquarters • 1932 Wynnton Road • Columbus, GA 31999  
1.800.99.AFLAC. (1.800.992.3522) • aflac.com

**Agent-Only**

**ACCIDENT-ONLY INSURANCE (A36000 Series)**

Application to: American Family Life Assurance Company of Columbus  
(herein referred to as Aflac)  
Worldwide Headquarters • Columbus, Georgia 31999

New  
 Conversion

Policy Number: \_\_\_\_\_

**Please Print in Black Ink – To Be Completed by Proposed Insured**

Proposed Insured's Name \_\_\_\_\_  
Last First MI

DOB \_\_\_\_\_ Sex \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Month/Day/Year

Address \_\_\_\_\_  
Street or Post Office Box Apt. No.

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Best Time to Call \_\_\_\_\_  
 Home  Work  Cell

Email Address \_\_\_\_\_

Are you applying for Dependent Child(ren) coverage?  Yes  No  
If yes, Dependent Children must be under age 26 as of the Effective Date of coverage.

**Write Spouse's name below if you are applying for Two-Parent Family or Named Insured/Spouse Only coverage; if you have no Spouse or your Spouse is not to be covered, put N/A in the space below.**

Spouse's Name \_\_\_\_\_ DOB \_\_\_\_\_ Sex \_\_\_\_\_  
Last First MI Month/Day/Year

Account Name \_\_\_\_\_ Account No. \_\_\_\_\_

Name of Employer \_\_\_\_\_ Type of Business \_\_\_\_\_

Job Duties \_\_\_\_\_

Job Title \_\_\_\_\_

Occupation Class \_\_\_\_\_ Industry Code \_\_\_\_\_  
(Completed by agent) (Completed by agent)

**PLEASE COMPLETE THE FOLLOWING ELIGIBILITY QUESTION**

1. Are you, the Proposed Insured, actively at work with the employer listed above?  Yes  No  
If no, a policy will not be issued; therefore, do not submit this application.

Is this insurance intended to replace any other health insurance now in force?  Yes  No  
If yes, please read and sign the Replacement Notice provided by your agent, and provide the policy number, company name, and Effective Date of the policy being replaced here: \_\_\_\_\_

Does anyone to be covered currently have any other Accident coverage with Aflac or have you, the Proposed Insured, had any other Accident coverage with Aflac that terminated within the last six months?  Yes  No  
If yes, or we determine that other Accident coverage was in force within the last six months, this application will be processed as a conversion of that coverage. Please give current policy number and see Applicant's Statements and Agreements concerning conversions and replacement of coverage.

Policy Number: \_\_\_\_\_

<b>Check Coverage Desired:</b>	<input type="checkbox"/> Individual	<input type="checkbox"/> Named Insured/ Spouse Only	<input type="checkbox"/> One-Parent Family	<input type="checkbox"/> Two-Parent Family
--------------------------------	-------------------------------------	---	--	--

Class: <input type="checkbox"/> E	<input checked="" type="checkbox"/> After-Tax
-----------------------------------	---

<b>SELECT ONE TYPE OF COVERAGE:</b>	<input checked="" type="checkbox"/> 24-Hour Accident-Only
-------------------------------------	---

<b>SELECT ONE PLAN OPTION (Issue Ages 18-75):</b>	<input type="checkbox"/> Option 1	<input type="checkbox"/> Option 2	<input type="checkbox"/> Option 3	<input type="checkbox"/> Option 4
---	-----------------------------------	-----------------------------------	-----------------------------------	-----------------------------------

<b>Optional Rider (Issue Ages 18-70):</b>	
<input type="checkbox"/> Additional Accidental-Death Benefit Rider Series A36050	<input checked="" type="checkbox"/> After-Tax Only

<b>Billing Method:</b>	<b>Mode:</b>	
<input type="checkbox"/> Statement Deduction	<input type="checkbox"/> 01 Monthly	
<input type="checkbox"/> Bank Draft (B/D, ACH)	<input type="checkbox"/> 03 Quarterly	
<input type="checkbox"/> Credit Card (C/C)	<input type="checkbox"/> 06 Semiannual	
	<input type="checkbox"/> 12 Annual	
Employee No. _____	Dept. No. _____	Agent's No. _____
Billable Premium \$ _____	Premium Collected \$ _____	Sit. Code _____

**PLEASE COMPLETE THE FOLLOWING QUESTION IF YOU ARE APPLYING FOR AN ACCIDENT-ONLY POLICY.**

1. Within the last five years, has anyone to be covered been convicted of a felony; been convicted two or more times with operating a vehicle while under the influence of alcohol or drugs; been convicted three or more times with a moving violation; or is anyone to be covered currently on parole or incarcerated in a correctional institution?  Yes  No

If you answered Yes to Question 1 above, was it the:

Proposed Insured?       Spouse?       Child? If a child, please list the name(s) of the child(ren):

\_\_\_\_\_

Name of person(s)

**Any person(s) indicated above will not be covered under the policy. If the Proposed Insured, a policy will not be issued; therefore, do not submit this application.**

If a child, are other children to be covered?     Yes  No

**BENEFICIARY INFORMATION**

**PLEASE NOTE: Your beneficiary will be your estate unless otherwise indicated.**

If you name a trust as your beneficiary, please include full name of trust.

**We do not recommend that you name a minor child as your beneficiary. If you name a minor child as your beneficiary, any benefits due your minor beneficiary will not be payable until a guardian for the financial estate of the minor is appointed by the court or such beneficiary reaches the age of majority as defined by your state. We suggest you obtain legal advice before naming a minor child as your beneficiary.**

<b>Primary beneficiary(ies):</b>	<b>NOTE: Total % of Proceeds must equal 100%</b>
(1) Name _____ % of Proceeds _____	
Last Name                      First Name                      MI	
Or Trustee(s) of _____	
Name of Trust	
Trust under trust agreement dated _____	
Address _____	
Street Address                      City                      State                      Zip	
Telephone No. _____	SSN _____ - _____ - _____
Date of Birth _____	Relationship to Insured _____

(2) Name \_\_\_\_\_ % of Proceeds \_\_\_\_\_  
Last Name First Name MI

Or Trustee(s) of \_\_\_\_\_  
Name of Trust

Trust under trust agreement dated \_\_\_\_\_

Address \_\_\_\_\_  
Street Address City State Zip

Telephone No. \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_ Relationship to Insured \_\_\_\_\_

**Contingent beneficiary(ies):**

**NOTE: Total % of Proceeds must equal 100%**

(1) Name \_\_\_\_\_ % of Proceeds \_\_\_\_\_  
Last Name First Name MI

Or Trustee(s) of \_\_\_\_\_  
Name of Trust

Trust under trust agreement dated \_\_\_\_\_

Address \_\_\_\_\_  
Street Address City State Zip

Telephone No. \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_ Relationship to Insured \_\_\_\_\_

(2) Name \_\_\_\_\_ % of Proceeds \_\_\_\_\_  
Last Name First Name MI

Or Trustee(s) of \_\_\_\_\_  
Name of Trust

Trust under trust agreement dated \_\_\_\_\_

Address \_\_\_\_\_  
Street Address City State Zip

Telephone No. \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_ Relationship to Insured \_\_\_\_\_

**APPLICANT'S STATEMENTS AND AGREEMENTS:**

- I understand that the Effective Date of the policy and/or rider(s) will be the date recorded in the Policy Schedule by Aflac Worldwide Headquarters. It is not the date I signed this application.
- I understand that the policy I am applying for will not cover any person who has reached his or her 76th birthday before the Effective Date of coverage. If I am applying for an optional rider, I understand that the rider I am applying for will not cover any person who has reached his or her 71st birthday before the Effective Date of coverage.
- If applicable, I understand that Dependent Children, if any, must be under age 26 as of the Effective Date of coverage. Once covered, Dependent Children will continue to be covered until their 26th birthday. When coverage on all Dependent Children terminates, you must notify Aflac, in writing, and elect whether to continue the coverage on an Individual or Named Insured/Spouse Only basis. After such notice, Aflac will arrange for the payment of the appropriate premium due, including returning any unearned premium.



**IMPORTANT NOTICE TO PERSONS ON MEDICARE  
THIS IS NOT MEDICARE SUPPLEMENT INSURANCE**

**Some health care services paid for by Medicare may also trigger the payment of benefits from this policy.**

This insurance provides limited benefits if you meet the conditions listed in the policy. It does not pay your Medicare deductibles or coinsurance and is not a substitute for Medicare Supplement insurance.

**Medicare generally pays for most or all of these expenses.**

**Medicare pays extensive benefits for medically necessary services regardless of the reason you need them. These include:**

- \* hospitalization
- \* physician services
- \* hospice
- \* outpatient prescription drugs if you are enrolled in Medicare Part D
- \* other approved items and services

**This policy must pay benefits without regard to other health benefit coverage to which you may be entitled under Medicare or other insurance.**

**Before You Buy This Insurance**

- \* Check the coverage in **all** health insurance policies you already have.
- \* For more information about Medicare and Medicare Supplement insurance, review the *Guide to Health Insurance for People with Medicare*, available from the insurance company.
- \* For help in understanding your health insurance, contact your state insurance department or state health insurance assistance program (SHIP).